

## **General Terms and Conditions for**

- the participation in events of European Optical Society Oy
- the payment of fees for the publication of scientific papers in the Journal of the European Optical Society – Rapid Publications (JEOS-RP)
- the use of other services of European Optical Society Oy

### **1. General / scope of validity**

The following General Terms and Conditions govern the contractual relationship between European Optical Society Oy and

- the orderer and participant (hereinafter “participant“) of seminars, workshops, training courses, conferences and other transfer measures (hereinafter “events“) of European Optical Society Oy,
- authors of scientific papers published in the Journal of the European Optical Society – Rapid Publications (hereinafter “JEOS-RP“), as well as
- customers who use any other services of European Optical Society Oy.

The General Terms and Conditions apply exclusively. We do not accept terms issued by the participant which are in conflict with or differ from our General Terms and Conditions, unless we have explicitly agreed to the applicability of such terms in writing.

**Consumers** as defined by these Terms and Conditions are individuals with whom business relations are entered and to whom pursuit of commercial or self-employed objectives cannot be attributed.

**Entrepreneurs** as defined by these Terms and Conditions are individuals or legal entities or legally responsible partnerships with whom business relations are entered and who are acting in the exercise of a commercial or self-employed professional activity.

**Participants** as defined by these Terms and Conditions are consumers as well as entrepreneurs.

## **2. Registration for events, fees for scientific papers published in JEOS-RP, as well as use of other services**

### **2.1 Registration / registration confirmation for events**

The participant or the corresponding department of his/her company may register via online at our website. The registration becomes legally binding with our email confirmation, after payment is received. Since the number of participants to be admitted to our events is limited, registrations are accepted on a first-come-first-served basis.

### **2.2 Fees for scientific papers published in JEOS-RP**

The publication of scientific papers in JEOS-RP is subject to a fee. By submitting a scientific paper, the author accepts the publication fee being charged, unless other agreements are in place between the editor and the author. The fees are collected by the publisher, EDP Sciences.

### **2.3 Use of other services**

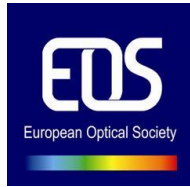
Orders for other services may be placed by letter or email and/or online at our website.

## **3. Cancellation instructions (see also cancellation terms and fees on item 6.)**

### **3.1. for event bookings via the internet**

#### **Right of cancellation**

Event bookings placed via the internet may be cancelled within a period of two weeks (14 days), starting from booking time, in text form (letter or email) without stating a reason. The cancellation deadline is considered to be met, if the cancellation is sent in time. Cancellation fees might apply.



The cancellation is to be directed to:  
European Optical Society Oy  
Länsikatu 15  
FI-80110 Joensuu  
Finland  
Email: [info@europeanoptics.org](mailto:info@europeanoptics.org)

**Consequences of cancellation:**

In case of an effective cancellation, any performance received by either party must be returned and, where applicable, any benefits thereof surrendered. Cancellation fees may apply when cancelling participation in an event. If the performance received may not be returned in whole or in part or if it may only be returned, in whole or in part, in a deteriorated condition, compensation for the lost value may have to be rendered.

**Special information:**

The right of cancellation expires prematurely, if the event has taken place with the explicit consent of the participating consumer before the deadline of cancellation ended and the consumer has participated.

**4. Bank details**

Payments are made by bank transfer to the account of European Optical Society at DanskeBank Finland.

Payments:

IBAN: FI 3187000710528445

BIG/SWIFT DABAFIHH

**5. Due dates and payment, delay, set-off against claims**

Participation fees are specified in the relevant event announcement/website. They refer to one person and one event. Publication fees for scientific papers in JEOS-RP are specified on the website of JEOS-RP.

Fees for other services of European Optical Society Oy are specified in the respective announcement or order form.

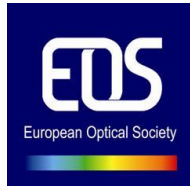
All fees are due 7 days after the invoice date without any deductions; a cash discount is not granted. Payments by sending cash or cheques may only be made upon agreement and are subject to a processing fee of 15 euros. In case of loss, European Optical Society Oy may not be held liable. Bank transfers from foreign countries which

- are not made via the standard EU bank transfer form (wrong forms cause extra costs)
  - are made in a currency other than euro
  - amount to more than 12,500 euros
  - are not addressed to the international (European) account number (IBAN) and do not include the international standardized bank code (BIC) of the recipient
- are subject to a processing fee of 15 euros.

In case of a delay in payment, interest is payable of 8 percentage points above the base rate by entrepreneurs and 5 percentage points above the base rate by consumers. The claim of further damage caused by delay is thereby not excluded.

European Optical Society Oy reserves the right to prove and claim a higher loss due to the delay in payment from entrepreneurs.

The participant may only set off against claims which are legally established or have been acknowledged in writing by European Optical Society Oy. The participant is only entitled to exercise a right of retention insofar as his/her counterclaim is part of the same contractual relationship.



## **6. Cancellations**

### Events

Should it not be possible to hold the event as a result of force majeure\* or other important reasons (e. g. due to illness of the speaker or a low number of participants), the participants are informed as soon as possible and the fee for the event is in this case returned. Further claims only apply in case European Optical Society Oy is at fault. In the event the event cannot be held or is postponed pursuant to this section, the organizers of the event shall not be liable to attendee for any damages, costs, or losses incurred, such as transportation costs, accommodations costs, or financial losses.

### Cancellation of participation:

- Service charge of 50 EUR will be deducted for processing any refunds.
- Cancellations up to 60 days prior to the beginning of the event cause no additional cancellation fees.
- Registrations for participation cancelled up to 30 days prior to the beginning of the event are eligible for a 50% refund of the registration fees paid.
- Registrations for participation cancelled up to 14 days are eligible for a 20% refund of the registration fees paid. Thereafter or in case of non-appearance, the full participation fee is charged.

### Cancellation for authors of accepted/presented papers:

- Registrations cancelled up to 30 days before the event are eligible for a 50% refund of the registration fees paid.
- Registrations cancelled less than 30 days before the event are no longer eligible for a refund.
- In case of non-appearance, the full participation fee is charged.

Cancellation must be made in writing. European Optical Society Oy accepts a replacement participant without additional charges. All cancellations or booking changes must be in written form.

### Other services

The cancellation terms for other services are specified in the respective announcement or order form.

### \* Force Majeure

The organizers of the event shall not be held responsible for any delay or failure in performance of its obligations hereunder to the extent such delay or failure is caused by fire, flood, strike, civil, governmental or military authority, acts of terrorism, acts of war, epidemics, the availability of the venue or other similar causes beyond its reasonable control and without the fault or negligence. For one or more of such reasons, the organizers of the event may postpone, reschedule or cancel the event without liability on the part of organizers of the event.

## **7. Services**

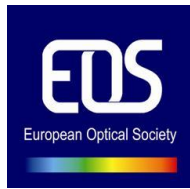
### Events

The participation fee includes the participation in the event. Whether or not event documentation and catering are included in the price is specified in the event announcement. European Optical Society Oy reserves the right to replace announced speakers by other speakers and to make necessary changes to the event programme while keeping the overall character of the event.

## **8. Copyright**

### Events

The event documentation is protected by copyright. Duplication, distribution or any other use of the event documentation is only permitted with the explicit written consent of European Optical Society Oy.



## **9. Liability**

### **Events**

Each event is carefully prepared and carried out according to the current state of knowledge. No liability is accepted for advice given, the use made of knowledge acquired during the event or the up-to-dateness, correctness and completeness of the event documentation. Participants agree to release and hold harmless the European Optical Society Oy, organisers, all conference sponsors and management from any and all claims, demands, and causes of action arising out of or relating to your participation in the events, including but not limited to the use of any associated facilities or hotels. Furthermore, no responsibility is taken over for any inconveniences that may arise as a result of the participants' insufficient qualifications for the event. This exclusion of liability does not apply in cases of damage caused deliberately or through gross negligence by the European Optical Society Oy.

## **10. Photography/recording**

Attendance at, or participation in, the EOS events constitutes consent to the use and distribution by EOS of any recording/photo of the participant for informational, publicity, promotional and/or reporting purposes in print or electronic communications media.

For copyright reasons, recordings of any kind are prohibited from participants without consent of the presenter. Attendees may not capture or use materials presented in any meeting/session room without permission.

## **11. Unauthorized solicitation**

Unauthorized solicitation in the exhibition hall is prohibited. Any non-exhibiting organization observed to be distributing information or soliciting business in the aisles, or in another company's booth, will be asked to leave immediately.

## **12. Data protection declaration**

European Optical Society Oy protects the personal data of the participants, authors and other customers. European Optical Society Oy will treat data provided by participants, authors and other customers confidentially and use them only in accordance with the provisions of the data protection law. Personal data are all data stored in connection with the name of the participants, authors and other customers. The basic data provided by the participant (title, first name, family name, delivery and invoice address, telephone and fax numbers, email address) are stored by European Optical Society Oy in an address data base as well as processed and used or – if necessary – forwarded to service providers appointed for the purposes of fulfilling this contract and invoicing. Unless otherwise stated, we will inform participants, authors and other customers of future offers. Consent may be cancelled at any time at our office.

## **13. Rules of professional conduct**

Anyone indicating disorderly, threatening, or unprofessional conduct may be removed from the premises by event management.

## **14. Applicable law, court of jurisdiction and place of performance**

Finnish law applies. In case the participant, author or other customer is a registered businessperson, legal entity under public law or special fund under public law, the court of jurisdiction for all disputes from this contract is exclusively Pohjois-Karjalan käräjäoikeus in Joensuu. The same applies, should the participant, author or other customer have no general jurisdiction in Finland or should his/her domicile or normal place of residence not be known at the time litigation is initiated.

## **15. Final provisions**

Should individual provisions of these Terms and Conditions be legally invalid, all other provisions remain binding. Agreements differing from this contract are only valid when agreed upon in writing.